WDVN

MyArrow Arrow Services - View and Print Invoices





Printing an invoice should be simple, right? With MyArrow, it is. No need to call in and have your invoice emailed to you. Just log in to MyArrow, navigate to the correct order, download your invoice to your computer, and print off as many copies as you need!

How do I print an invoice?

There are two simple ways to print an invoice on MyArrow.

Option 1 – Download and print directly from your backlog

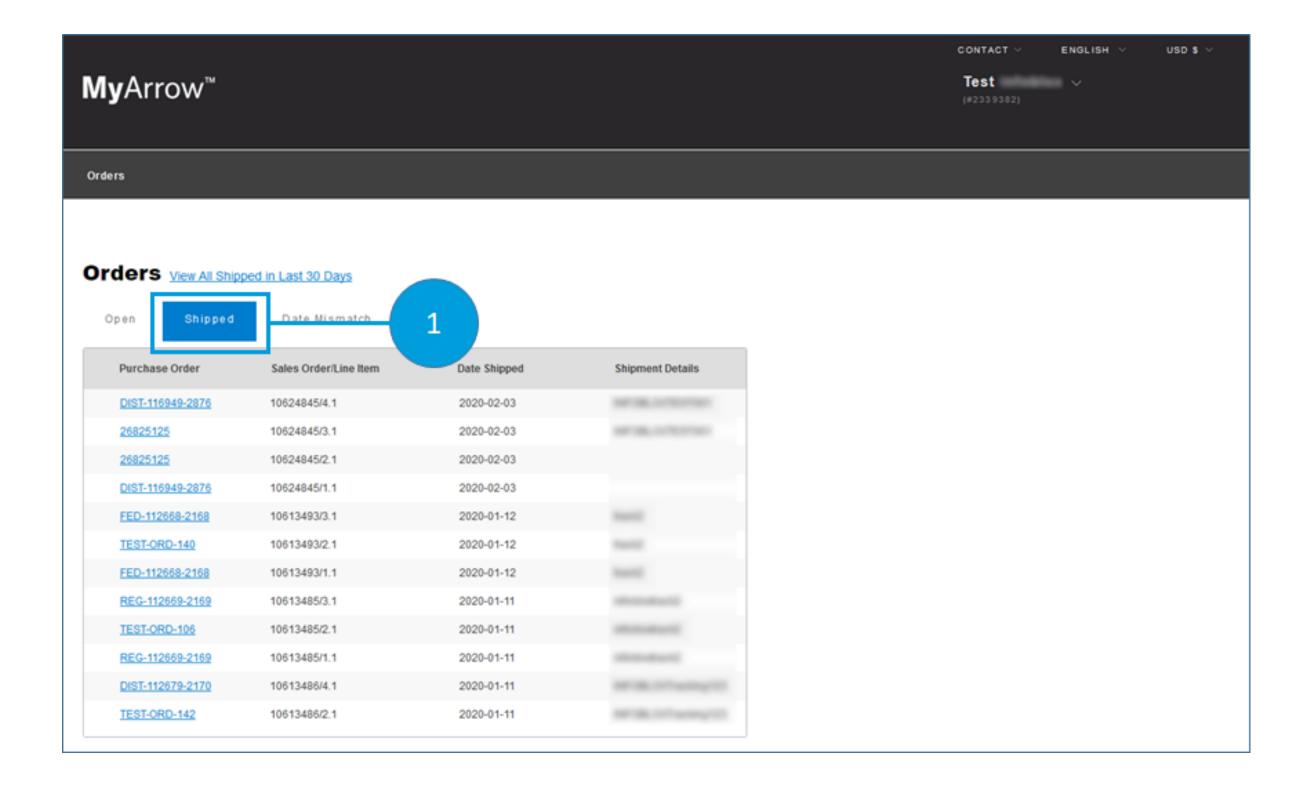
Option 2 – Download and print from within a purchase order



Option 1

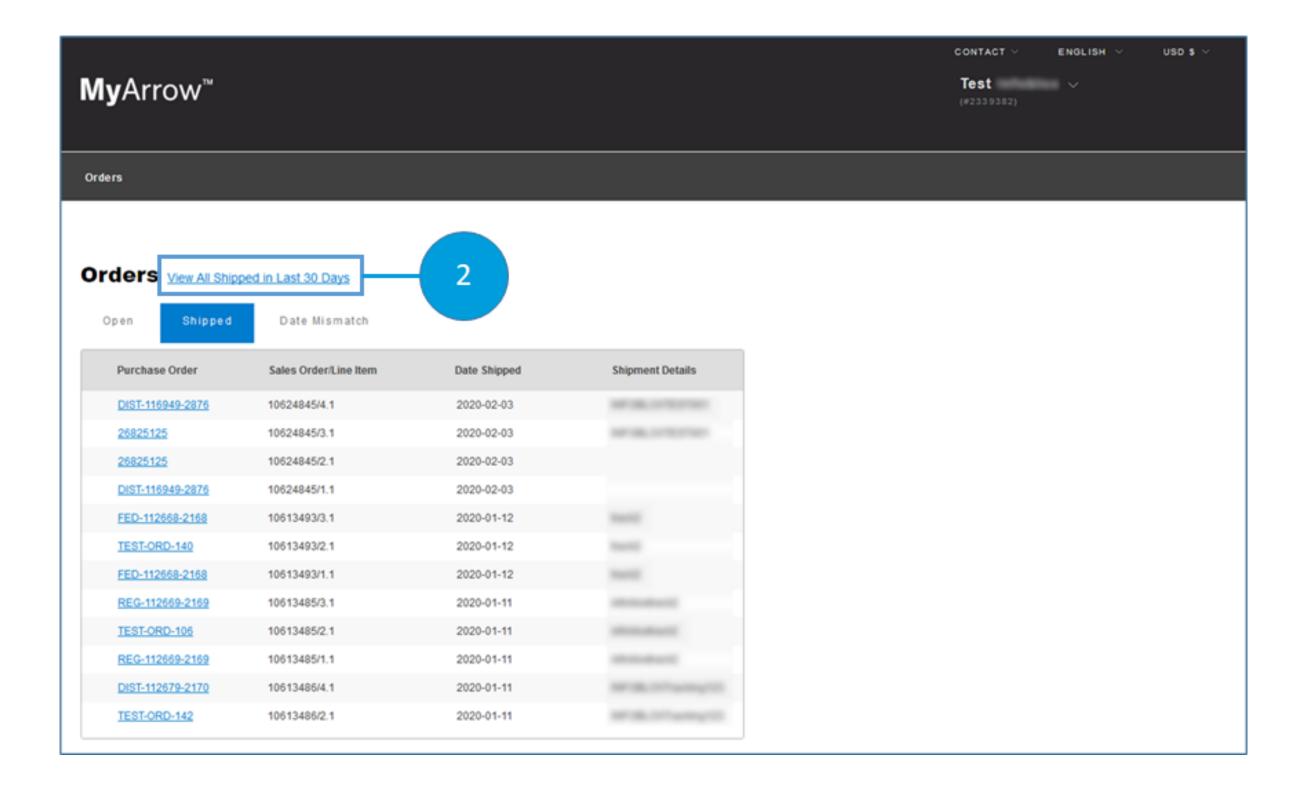


1. Select 'Shipped' under your orders preview



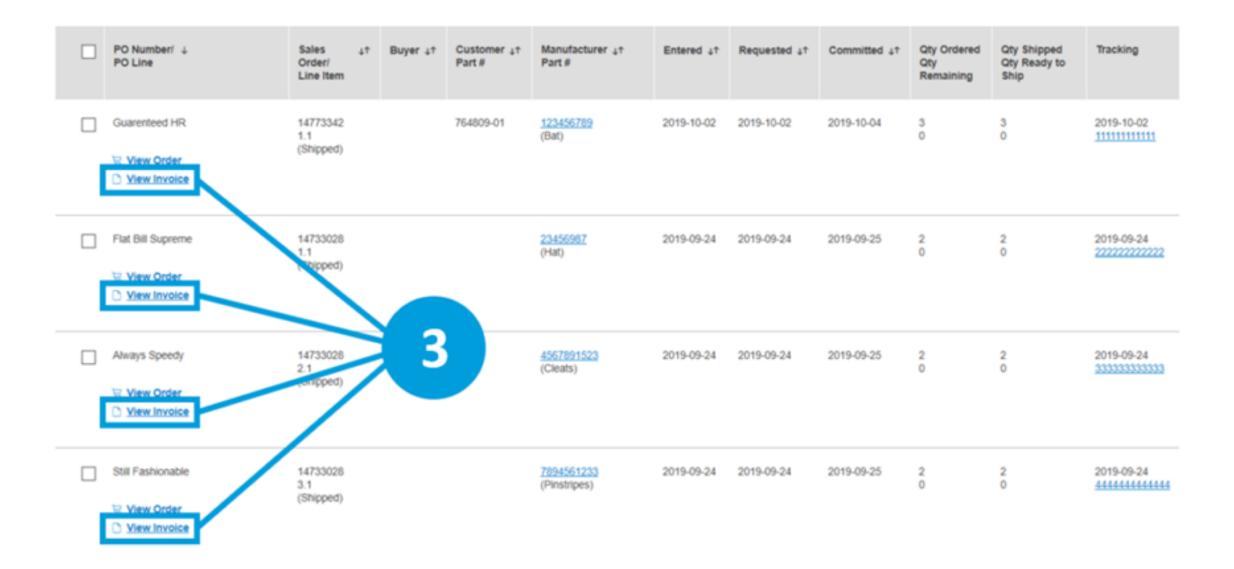


2. Click 'View All Shipped in Last 30 Days'



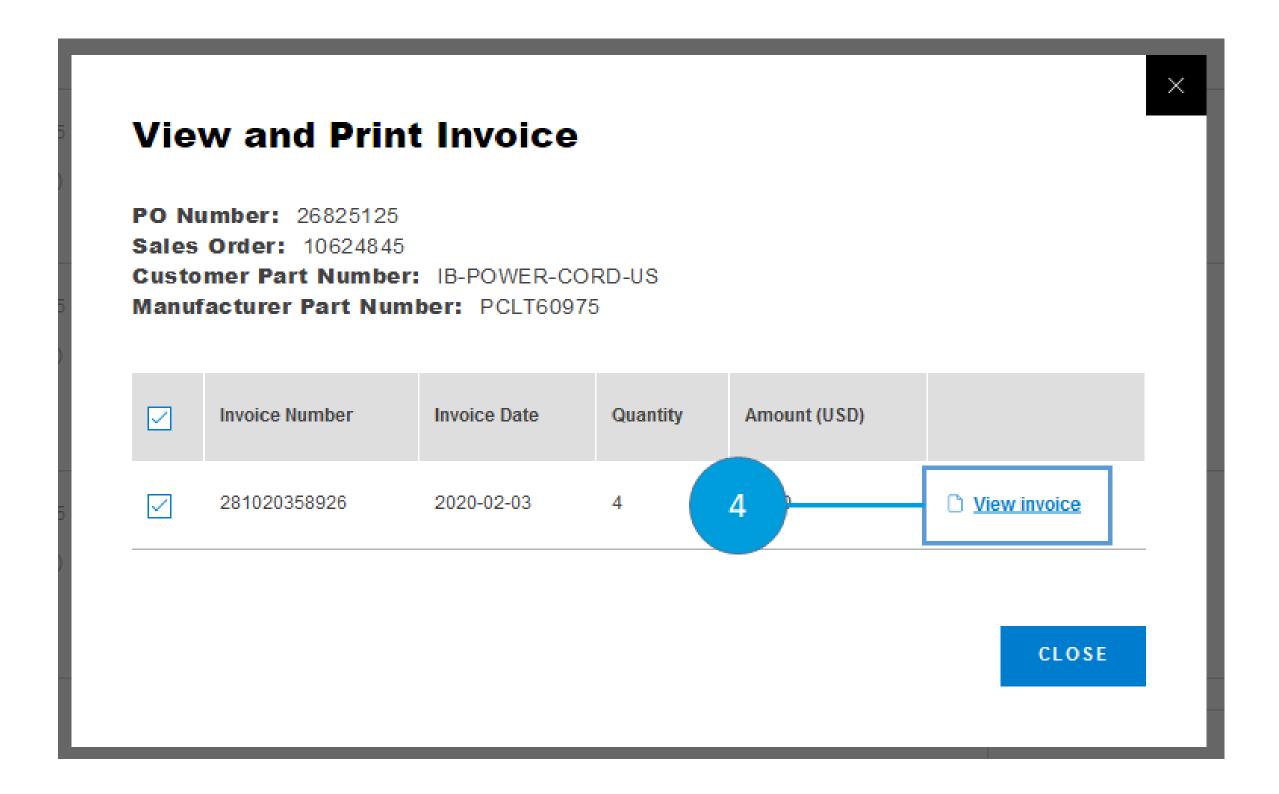


3. Click 'View Invoice'





4. In the popup window click "View Invoice"





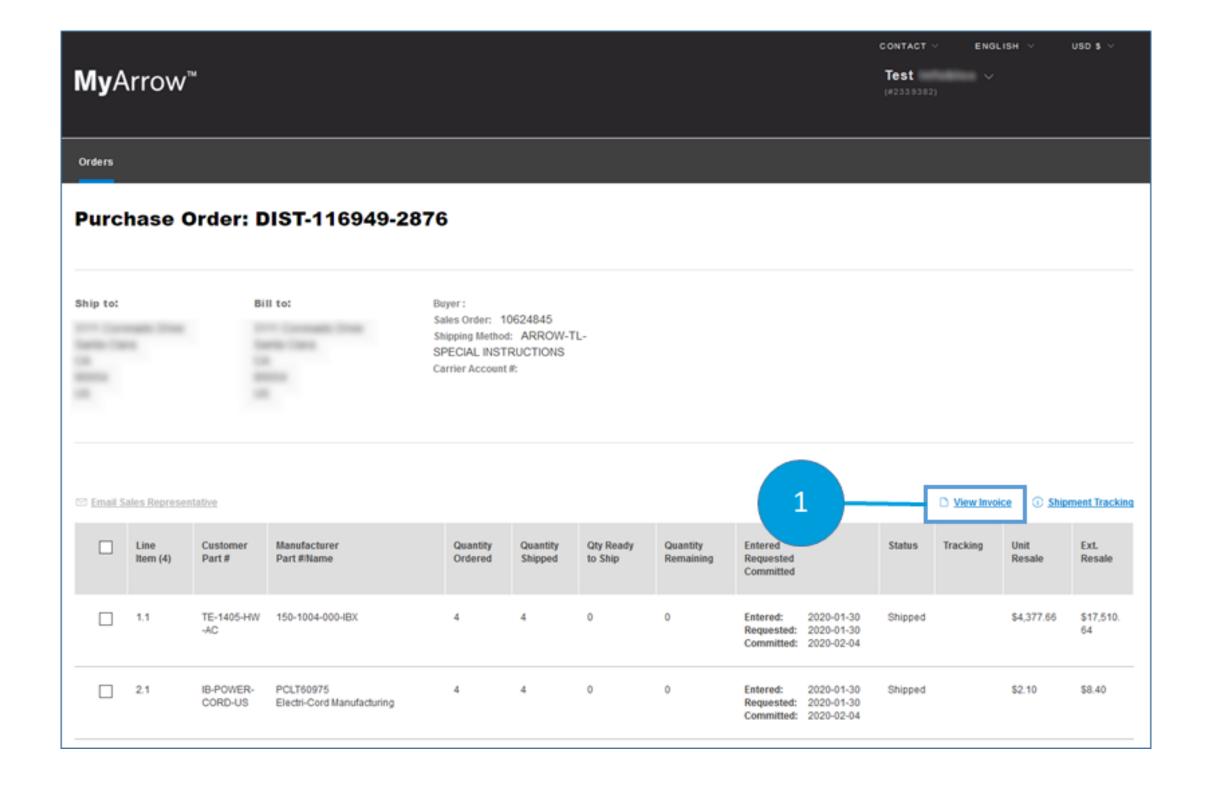
5. Download or Print the PDF



Option 2

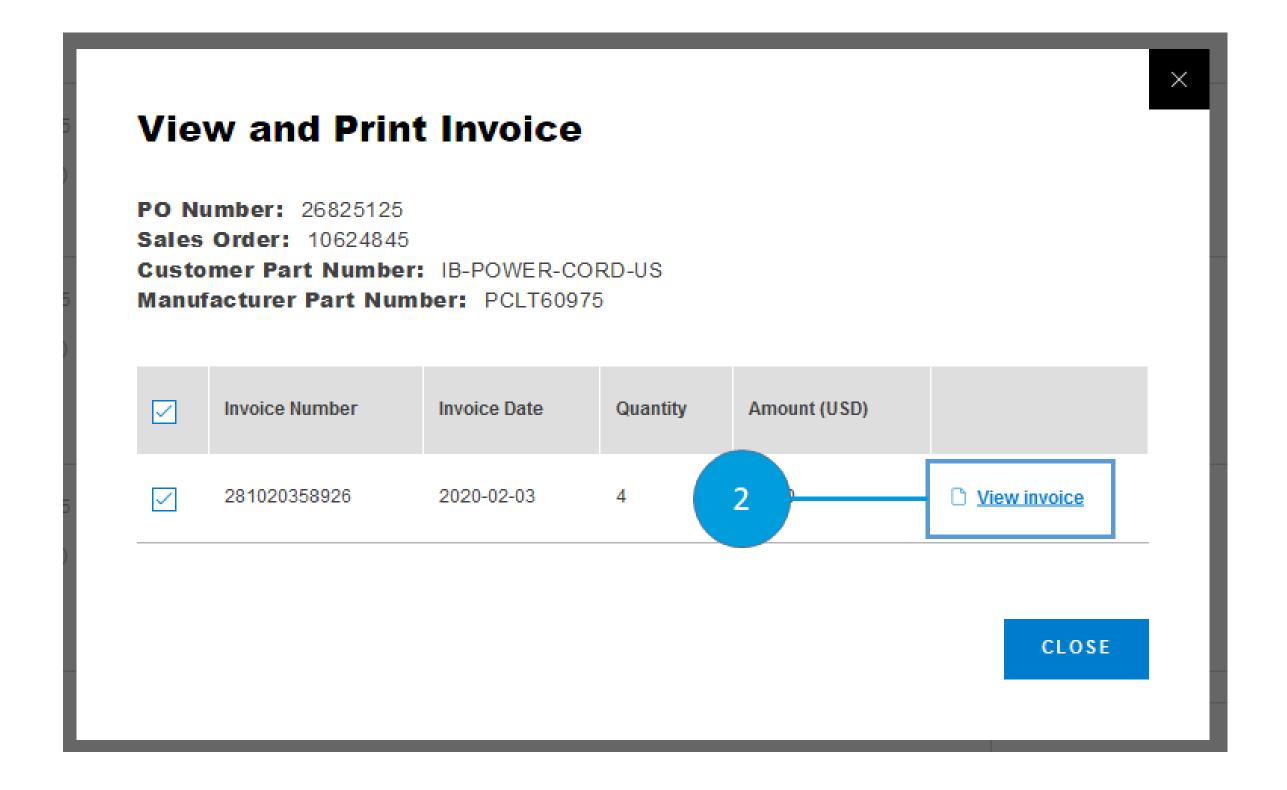


1. Within a purchase order click 'View Invoice'





2. In the popup window click "View Invoice"





3. Download or Print the PDF